

Falmouth & Exeter Students' Union

Board of Trustees Minutes

Date	Monday 6 December 2021	Time	11:15-12:15pm
Location	Seminar D, Falmouth Campus		
Trustees	Steven Preece (SP) Kevin Werry (KW) Ben Statham-Wilkins (BSW) Charlotte Agnew (CA) Ellie Ricks (ER) Rosie Hunnam (RH) Julian Waring (JW) Fatuma Mohamud (FM) Michael Carney (MC)	President Exeter (Chair) Lay Trustee (Deputy Chair) President Falmouth President Welfare & Inclusivity President Student Experience Lay Trustee Lay Trustee Student Trustee (Exeter) Student Trustee (Falmouth)	
Apologies	Paul Northmore (PN)	Lay Trustee	
Absent	Sajjad Hossain (SH)	Student Trustee (Falmouth)	
In attendance	Sarah Davey (SD) Karen Draycott (KD)	Chief Executive Project Officer (minutes)	
Timed business	Brenda McLennan (BM) Hayley Rowley (HR)	Director of Finance & Resources Director of Membership Services	

Item and Minute
<p>1. Welcome (SP)</p> <p>1.1. Noted: that this meeting formed part of a Trustee Development Day. This part of the day dealt with the formal matters.</p> <p>1.2. Noted: apologies from PN.</p> <p>1.3. Noted: that no further interests were declared from the Register of Interests circulated or related to any of the items in the agenda.</p>
<p>2. Minutes from 19 October 2021 (SP)</p> <p>2.1. Approved: the minutes of the meetings held on the 19 October 2021 (<i>Paper 1</i>) were confirmed as a true and accurate record.</p> <p>2.2. Noted: that all matters arising were resolved.</p>
<p>3. Decisions without a meeting (SP)</p> <p>3.1. Noted: that no trustee board decisions were made outside of a Board Meeting since the last meeting.</p>
<p>4. Finance (BM)</p> <p>4.1. Received: <i>October Management Accounts (paper 2).</i></p> <p>4.2. Noted: <i>Confidential item</i></p> <p>4.3. Noted: that the investment plan has been set up inline with the Investment Policy. (Post-meeting note - this Investment Implementation document is</p>

located in Teams/The SU Governance/01a CIO Board of Trustees/August 2021- July 2022/06 Board of Trustees – 6 December).

4.4. Noted: that since the last Board Meeting in October, a joint Finance meeting had been set up with both Universities to discuss the current in-year budget as well agreement in how the budget for The SU will be approved in future years. The universities agreed to liaise with BM to understand the timeline for the best dates for The SU to allow it to apply for the block grant for the future. The Universities confirmed that they would speak to one another before confirming the final budget. Early indications need to be ready for February/March time. This was also discussed at the last Finance Committee (25 November).

4.5. Noted: that the CIO transfer is complete, and BM is now working on an Audit Tender pack which will go back to the Finance Committee in February to approve.

5. Student Members Meeting (KD)

5.1. Noted: that a Students' Members Meeting will occur in February 2022, which along with the usual business, the Strategic Plan will be announced to members.

6. The SU Strategic Plan

6.1. Received: *The SU Strategic Plan (paper 3) and x2 PowerPoint Presentation (located in the Board of Trustees files 6 December 2021).*

6.2. Noted: that SD/HR/SP/KW talked through the PowerPoints which looked at the SU Strategic Review 2021 and plan to 2024. This included the review methods used, the priorities as ranked by students, the aims for the next three years and what differences people will see this year. Further to this, the year one goals and aims were shared which were:

6.2.1. Students know the SU supports their wellbeing and welfare,

6.2.2. Student experience diversity of voices within student representation,

6.2.3. Students know the SU helps them to build friendships and create welcoming, inclusive communities.

6.3. Noted: that the timeline for launching the strategy is:

6.3.1. January: staff team

6.3.2. February: student members

6.3.3. March: key stakeholders in-person event.

6.4. Approved: Board of Trustees approved the Strategic Plan 2021-2024.

7. Any other business

7.1. Noted: that Sajjad Hossain had failed to attend the last three consecutive Board of Trustees meetings.

7.2. Action: SP to speak to SH and find out what support he might need.